

BOARD OF COUNTY COMMISSIONER'S
Minutes

APRIL 22, 2013

Andy Peck, Bethel Baptist Church, led the prayer and the Pledge of Allegiance.

The regularly scheduled meeting of the Board of County Commissioners was called to order at 1:00 p.m. this 22nd day of April 2013, in the meeting Room 200 of the Cleveland County Office Building by Chairman Rod Cleveland. Tammy Belinson, County Clerk/Secretary, called roll and those present were:

Rod Cleveland, Chairman
Rusty Sullivan, Vice Chairman
Darry Stacy, Member
Tammy Belinson, Secretary

Others present were: Assistant District Attorney James Robertson, Jim Williams, Melinda Duke, Keri Lyles, Rhett Burnett, Valerie Mattheus, Gayla Sukenis, Jacob McHughes, George Mauldin, Joy Hampton, Shelkh Rokan, Andy Peck, Trent Bourland, Susan Moffat, Terran Manning, Christine Cartmell, Cathy Suttle, Patricia Wiggs, Lisa Winters, Kate Butler, Linda Atkins and Peggy Laizure.

After the reading of the minutes of the meeting of April 15, 2013, and there being no additions or corrections, Darry Stacy moved, seconded by Rusty Sullivan, that the minutes be approved. The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

Bid Openings:

1. After opening BID #SHE-1602 – One Year (1) Non-Encumbered Contract for the purchase of Laptop Computers and Accessories for the Sheriff's Office, Purchasing Agent Melinda Duke asked Chairman Cleveland if he would table the bids. Rod Cleveland moved, seconded by Rusty Sullivan, to table the bid. The agreement shall be in effect for one (1) year, commencing from May 11, 2013 through May 10, 2014 with the option to re-new up to two (2) years on an annual basis.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.

(The bidders, each with properly executed non-collusion affidavits are listed as follows :)

CLEVELAND COUNTY BID SUMMARY

List of Individual Bidders

	Solutions4SURE.com, Inc. D/B/A Tech Depot an Office Depot Company	
BID: #SHE-1602	1	
DEPT: Sheriff's Office		
DATE OPENED: 4-22-13		
List of Individual Items		Awarded To:
One-Year (1) Non-Encumbered		Tabled on 4-22-13
Contract for the purchase of		
Laptop Computers and Accessories,		
for the Cleveland County Sheriff's		
Office.		
This agreement shall be in effect for one		
(1) year, commencing from May 11, 2013		
through May 10, 2014, with the option to		
re-new up to two (2) years on an annual		
basis.		
PROPOSED ITEMS:		
Panasonic Toughbook Laptops & Accessories :		
Panasonic Toughbook Fully Rugged - % off MLP:	4.0% off of Tech Depot, consumer website price	
Panasonic Toughbook Semi Rugged - % Off MLP:	4.0% off of Tech Depot, consumer website price	
Panasonic Toughbook Business Rugged -% Off MLP:	4.0% off of Tech Depot, consumer website price	
Panasonic Toughbook Accessories - % Off MLP:	16.75% off of Tech Depot, consumer website price	
Panasonic Toughpad Fully Rugged - % off MLP:	4.0% off of Tech Depot, consumer website price	
Panasonic Toughpad Accessories - % Off MLP:	16.75% off of Tech Depot, consumer website price	
Panasonic Toughbook/Toughpad Mounting & Installation Equipment - % Off MLP:	10.0% off of Tech Depot, consumer website price	
Panasonic Arbitrator In-Car Video Equipment:		
Panasonic Arbitrator In-Car Video Equipment - % Off MLP:	2.0% off of Tech Depot, consumer website price	
Panasonic Arbitrator In-Car Video Accessories - % Off MLP:	16.75% off of Tech Depot, consumer website price	
Panasonic Arbitrator In-Car Video Mounting & Installation Equipment - % Off MLP:	10.0% off of Tech Depot, consumer website price	
Panasonic Arbitrator In-Car Video Software - % Off MLP:	3.0% off of Tech Depot, consumer website price	
Technical Assistance Hourly Rate \$:	No Bid	
Delivery:	Tech Depot is offering free UPS ground delivery as part of this response	
Warranty:	All original Panasonic warranties are transferred to Cleveland County upon delivery of product.	
EXCEPTIONS:	Tech Depot has attached a copy of our Standard Terms & Conditions which are to become a part of this response.	
Contact Information:		
Contact Person:	Arturo Lopez	
Title:	Accounts Manager	
Address:	55 Corporate Drive Trumbull, CT 06611-1377	
Telephone Number:	888-797-7040 x12732	
Fax Number:	_____	
NON-COLLUSION AFFIDAVIT:	YES	
PA-102(1982)		

2. After opening BID #HD-1603- One-Year (1) Non-Encumbered Contract for Lawn Care Services for the Cleveland County Health Department locations at 424 S. Eastern, Moore and 250 12th Avenue, N.E., Norman, Oklahoma, Purchasing Agent Melinda Duke asked Chairman Cleveland to table the bid. Rod Cleveland moved, seconded by Darry Stacy, to table the bid. The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes. Motion carried.

(The bidders, each with properly executed non-collusion affidavits are listed as follows :)

CLEVELAND COUNTY BID SUMMARY			
List of Individual Bidders			
	Shawn/Scott Lawn Solutions LLC	A-MAYS-ING Lawns	
BID: #HD-1603			
DEPT: Health Dept.			
DATE OPENED: 4-22-13	1	2	
List of Individual Items			Awarded To:
One-Year (1) Non-Encumbered Contract for Lawn Care Services for Cleveland County Health Department locations 424 S. Eastern, Moore and 250 12th Avenue, N.E., Norman, Oklahoma.			Tabled 4-22-13
On-site inspection: Yes/No	YES	YES	
Bid Price per Hour:	Norman location - \$23,695.00 - Annually	\$20.00	
	Moore location - \$4,060.00 - Annually		
Exceptions:	Sprinkler work or repair billed separately according to work needed		
Contact Person:	Shawn Daniels	James Lepley	
Address:	P.O. Box 851103 Yukon, OK 73085-1103	1827 Atchison Dr. Norman, OK 73069	
Telephone Number:	405-550-8275	405-615-9850	
Fax Number:	_____	405-701-0736	
Email:	sslawnsolutions@yahoo.com	_____	
NON-COLLUSION PA-102(1982)	YES	YES	

Old Business:

1. Upon the recommendation of Purchasing Agent Melinda Duke, Darry Stacy moved, seconded by Rusty Sullivan, to award BID #COM2-1598 – Building Materials and Labor to build a 50' x 40' x 14' Building and a 70' x 100' x 20' Building for the District #2 County Commissioner to the low bidder JPL Construction.

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.

Motion carried.

2. Upon the recommendation of Purchasing Agent Melinda Duke, Rod Cleveland moved, seconded by Rusty Sullivan, to table BID #HWY-1599 – One Year (1) Non-Encumbered Contract for Highway and Bridge Materials for the County Commissioners. The bid term will be from May 5, 2013 and ending on May 4, 2014.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion carried.

3. Upon the recommendation of Purchasing Agent Melinda Duke, Darry Stacy moved, seconded by Rusty Sullivan, to award BID #HWY-1600 – Three-Month (3) Non-Encumbered Contract to provide Materials and Installation of 42" wide Sod for roadside Erosion to low bidder per bid summary sheet, Allen Farms. The bid term will be from April 30, 2013 through July 29, 2013.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.

Motion carried.

4. Darry Stacy moved, seconded by Rod Cleveland, to strike the Possible Housing of Department of Correction Inmates at a lower cost in other Counties.

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.

Motion carried.

Items of Business:

1. Undersheriff Rhett Burnett reported four hundred twenty-six (426) prisoners at the F. DeWayne Beggs Detention Center. One hundred seventeen (117) are Department of Corrections bound, which one hundred six (106) already have judgments and sentencing. Commissioner Stacy asked Mr. Burnett if he could electronically send the reports to the commissioners and strike the item from future agendas. Commissioner Rusty Sullivan requested the reports cover Wednesday to Wednesday instead of Monday to Monday. Mr. Burnett said he would do whatever the commissioners asked of him. No motion was made to strike the jail report from the agenda.

(A copy of the Jail Report is attached hereto and made a part of these minutes.)



OFFICE OF THE
CLEVELAND COUNTY SHERIFF

128 SOUTH PETERS AVENUE
NORMAN, OKLAHOMA 73069
405-701-8888
www.ccsso-ok.us

April 22, 2013

Commissioner Rod Cleveland
Commissioner Rusty Sullivan
Commissioner Darry Stacy
203 S. Jones, Suite 260
Norman, OK. 73069

Dear Cleveland County Commissioners,

As of today's date the head Count of the prisoners in the F. DeWayne Beggs Detention Center is currently at 426.

Thanks,

A handwritten signature in black ink, appearing to read "Rhett Burnett", with a long horizontal line extending to the right.

Rhett Burnett,
Undersheriff

2. Darry Stacy moved, seconded by Rusty Sullivan, to appoint Sarah Ashmore as Receiving Officer on Cleveland County Health Department accounts MD2, MD3 and MD3B.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion carried.

3. Rusty Sullivan moved, seconded by Darry Stacy, to approve the following cash fund transfer:

\$250,000.00 from Highway Unrestricted M&O – T2A to Highway Unrestricted Capital Outlay – T3.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.

Motion carried.

4. Darry Stacy moved, seconded by Rusty Sullivan, to approve the March 2013 Monthly Report of the following Offices:

1. Jim Williams, County Election Board Secretary
2. Tammy Belinson, County Clerk
3. Jim Reynolds, County Treasurer
4. David Tinsley, County Assessor
5. Rhonda Hall, Court Clerk
6. Joseph Lester, County Sheriff
7. Shari Kinney, Health Department

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.

Motion carried.

5. Rusty Sullivan moved, seconded by Darry Stacy, to approve the following Cash Fund Appropriations:

a.	Co Assessor's Revolving	\$ 35.00
b.	Bridge Capital Improvement	\$ 21.61
c.	Cleveland County Justice Center	\$ 180,566.74
d.	Co Bridge and Road Improvement Fund	\$ 53,601.14
e.	Co. Commissioners Building Fund	\$ 12.53
f.	Co Clerk's Lien Fee	\$ 3,901.70
g.	Co Clerk's Preservation Fee	\$ 24,637.88
h.	County Health	\$ 6,425.18
i.	Court Clerk Revolving Fund	\$ 12,977.39
j.	DA Incarceration Costs	\$ 1,669.22
k.	Drug Court Revolving Fund Adult	\$ 2,026.92
l.	Co Fair Board	\$ 21,998.00
m.	Highway Unrestricted	\$ 564,380.49
n.	S.T.O.P. Violence Against Women Grant	\$ 2,706.00
o.	Sales Tax	\$ 629,884.93
p.	Co Sheriff Commissary	\$ 34,993.91
q.	Sheriff Courthouse Security Service Fee	\$ 4,310.47
r.	Co Sheriff Environmental Reward	\$ 23.50
s.	Co Sheriff Federal Share Revenue	\$ 4.05
t.	Co Sheriff Revolving	\$ 65,655.88
u.	Co Sheriff Service Fees	\$ 73,168.48
v.	Co Sheriff Jail Fund	\$ 8,355.47
w.	Co Treasurer's Certification Fee	\$ 5,680.00

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion carried.

6. Darry Stacy moved, seconded by Rod Cleveland, to approve the following Blanket Purchase Orders submitted for the following Departments:

<u>a. District #1 Warehouse:</u>		
13-4926 - T2A	Moyers Factory Warehouse	\$ 1,000.00
<u>b. District #2 Warehouse:</u>		
13-4912 – T2A	Bruckner’s Truck Sales	\$ 2,500.00
13-4913 – T2A	Jones Tire	\$ 500.00
<u>c. District #3 Warehouse:</u>		
13-4872 - T2A	The Farm Store	\$ 1,000.00
13-4925 - T2A	Occupational Health Centers	\$ 500.00
13-4955 – T2A	Locke Supply Co.	\$ 1,000.00
<u>d. Commissioners Office:</u>		
13-4890 – R2	The Norman Transcript	\$ 5,000.00
<u>e. Treasurer’s Office:</u>		
13-4860 – C2	LexisNexis Risk Data Mgmt.	\$ 2,660.00
<u>f. Fair Board:</u>		
13-4897 – FF2	OPUBCO Communications	\$ 1,000.00
<u>g. Sherriff’s Office:</u>		
13-4898– CFB2	Palace Auto Supply	\$ 1,000.00
13-4899 – CFB2	Special OPS-Uniforms	\$ 150.00
13-4900 – CFBRE2	W.W. Grainger, Inc.	\$ 200.00
13-4901 – CFBRE1A	Lisa Marie Lewis	\$ 4,000.00
<u>h. Building Maintenance:</u>		
13-4877 – SM2	Copelin’s Office Center	\$ 1,500.00

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.
Motion carried.

7. Rusty Sullivan moved, seconded by Darry Stacy, to approve the Certificate of Requesting Officers on Blanket Purchase Order Numbers:

<u>General Fund</u>		<u>Highway Fund</u>		<u>Health</u>	
13-0236	B2A	13-0671	T2A	13-0305	MD2
13-0241	B2A	13-1448	T2A	13-2422	MD1C
13-0256	B2A	13-2428	T2A	13-3081	MD2
13-0259	B2A	13-2975	T2A		
13-0595	CCJC2	13-3450	T2A		<u>Sheriff Service Fee</u>
13-1495	SM2	13-3553	T2A	13-1527	CFB2
13-2133	CCJC2	13-4192	T2A	13-4325	CFB2
13-2724	B2A	13-4512	T2A		
13-2731	CCJC1C				
		13-3219	B2A		
13-3478	B2A				
13-3947	CCJC2				

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

8. Darry Stacy moved, seconded by Rusty Sullivan, to approve the Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY 12/13

a.	General Fund	\$	758,088.54
b.	Highway Fund	\$	180,496.77
c.	Health Fund	\$	9,492.38
d.	Sheriff Service Fee Fund	\$	10,308.47
e.	Sheriff Commissary Fund	\$	4,206.37
f.	Sheriff Revolving Fund	\$	25,053.66
g.	Treasurer Certification Fee Fund	\$	338.76
h.	First Choice Recovery Fund	\$	275.00
i.	County Clerk Preservation Fee Fund	\$	27,934.71
j.	Fair Board Fund	\$	444.55

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.

There was no New Business to come before the Board.

Commissioners' Discussions

Darry Stacy said he was still cleaning up after last week's rains. He said it was good for the lake and land but it stopped up tin horns. Rusty Sullivan said everything from the north drains into the tributaries in the south part of the county and into the Canadian River. He also said there was a good showing at the car show and thanked those who bought food and snocones and all money was donated to Food for Friends. Rod Cleveland said he saw a Thunder game commercial that said Oklahoma was the fourth hungriest state. Many are teens and it's not just the homeless. Darry Stacy said Cleveland County was big on the backpack program, Food4Kids. The food is provided by the Oklahoma Food Bank and private donations.

Public Comments

Peggy Laizure announced that Jerry Laizure, local photojournalist, had been inducted into the Oklahoma Journalism Hall of Fame on April 18, 2013. Chairman Cleveland said that he saw that and was going to make mention to the honor and congratulated Ms. Laizure, as the audience applauded.

There being no further business to come before the Board, Rusty Sullivan moved, seconded by Darry Stacy, to adjourn at 1:35 p.m.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.
Motion carried.

(Clerk's note: Agenda was posted 4/18/13 @ 3:28 p.m.)